



DR. BUU NYGREN *PRESIDENT*

RICHELLE MONTOYA *VICE PRESIDENT*

The Navajo Nation | Yideeskąądi Nitsáhákees

March 22, 2023

TRANSMITTAL

TO : Calvin Castillo, Executive Director
Division of Community Development (DCD)

FROM : 
Cordell Shortey, Contracting Officer
Contracts & Grants Section (CGS) / OMB

SUBJECT : Many Farms Chapter House & Low Mountain Chapter House - ARPA Funds Allocated to Delegate Curley Region

I. Information on Contract (per Original Award):

Many Farms Chapter House & Low Mountain Chapter House	U.S. Treasury American Recovery Plan Act (ARPA)	21.027
Title of Contract	Funding Agency	CFDA No. - Federal
CD-62-22	2022	03/11/2021 to 12/31/2026
Grant No.	Amount	Term - Begin and End Date
	\$ 2,429,000.00	

II. Data Entered in FMIS Regarding:


- New Contract or Grant Company No. 8059 Business Unit (K#) K211567 - K211575
- Contract Mod No. _____
- Amt of Award _____ to _____
AMOUNT FROM TO
- Budget Period - Extend End Date: From _____ To _____
- Other, specify: _____

Authorizing Document - Attached:

- Contract / Agreement - Date executed _____
- NNC / Committee Resolution - No. & Date _____
- Other, specify: NN Council Resolution CD-62-22

III. Comments by CGS:

Budget received on March 13, 2023 is authorized for implementation pursuant to FY 2023 NN BIM Appendix L Section II. B. and concurred by Navajo Nation Fiscal Recovery Fund (NN FRF) Office by memorandum of February 27, 2023. CGS received complete packet until 3/13/23 to set up budget and issue this Transmittal. To not delay execution of allocation, CGS entered budget in FMIS although budget was submitted at Level of Detail (LOD) 7 and not 6. Also, budget submitted for Low Mountain Chapter New Homes Waterline Extension Project was missing NNBF (1). DCD will need to provide NNBF (1) immediately.

 Attachment
Copy: Contract files
Contract Accounting / OOC / DPM
Tom Platero, Executive Director - NN FRF Office

Revised February 2023




DR. BUU NYGREN *PRESIDENT*
RICHELLE MONTOYA *VICE PRESIDENT*

The Navajo Nation | Yideeskáądi Nitsáhákees

MEMORANDUM

TO : Dominic Beyal, Director to Navajo Nation Office of Management & Budget
 Cordell Shortey, Contracting Officer
 Navajo Nation Office of Management & Budget

FROM : 
 Lisa Jymm, Deputy Executive Director
 Navajo Nation Fiscal Recovery Fund Office

DATE : February 27, 2023

SUBJECT : CD-62-22 – Allocation of \$5,948,733 in Navajo Nation Fiscal Recovery Funds per Delegate Crystalayne Curley’s Delegate Region. Requesting new business units in the amount of \$2,429,000.00.



The Navajo Nation Fiscal Recovery Fund Office (NNFRFO) is requesting business units equaling \$2,429,000 per CD-62-22, Exhibit A. The \$3,519,733 was previously requested by NNFRFO in a prior memo. NNFRFO request is listed in the table below:

No.	Description	Category	\$
1	Many Farms Chp House Support: Bathroom Additions	1.14	\$400,000.00
2	Many Farms Chp Local Rural Addressing - E911	2.22	\$100,000.00
3	Many Farms Chp HVAC Systems	1.4	\$150,000.00
4	Many Farms Chp Broadband/Cellular Tower	1.14	\$750,000.00
5	Low Mountain Chp Elderly Bathroom Makeover/Modification Project	1.14	\$81,000.00
6	Low Mountain Chp Cellular Tower Project	1.14	\$700,000.00
7	Low Mountain Chp New Homes Waterline Extension Project	5.13	\$48,000.00
8	Low Mountain Chp Drainage/Septic System Project	5.5	\$140,00.00
9	Low Mountain Chp New Homes Electric and Powerline Ext.	2.18	\$60,000.00
		TOTAL:	\$2,429,000.00

K211567
 K211568
 K211569
 K211570
 K211571
 K211572
 K211573
 K211574
 K211575

Due to the change in administration, FRFO is in the process of providing these project documents contained in this resolution to the newly appointed DCD Division Director for his review, acknowledge and signature. Attached are copies of the resolution with updated signatures and documents.

FRFO will be forwarding these documents to OMB, upon obtaining the signature of the current DCD Director Calvin Castillo, to set-up the new business units in FMIS/JDE.

If you have any questions, please feel free to contact me by phone at (928) 309-5535 or by email at lijymm@navajo-nsn.gov. Thank you.

CC: Germaine Jones, Deputy Contracting Officer, OMB
 Christine Chavez, Director, Contract Acctg/OOC




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RICHELLE MONTOYA *VICE PRESIDENT*

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CC: Germaine Jones, Deputy Contracting Officer, OMB
 Christine Chavez, Director, Contract Acctg/OOC

Many Farms Chp HVAC Systems



**NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL**

DOREEN N. MCPAUL
Attorney General

KIMBERLY A. DUTCHER
Deputy Attorney General

**DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

RFS/HK Review #: HK0308

Date & Time Received: 12/16/22 at 10:22

Date & Time of Response: 12/23/2022 5:00 PM

Entity Requesting FRF: Many Farms Chapter

Title of Project: Install HVAC Systems to (4) Chapter House Buildings

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$150,000

Eligibility Determination:

- FRF eligible
 FRF ineligible
 Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
 (2) Premium Pay
 (3) Government Services/Lost Revenue
 (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: 1.4 (Prevention in Congregate Settings)

Returned for the following reasons (Ineligibility Reasons / Paragraphs 5. E. (1) - (10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

Name of DOJ Reviewer: Kristen A. Lowell

Signature of DOJ Reviewer: 

Disclaimers: An NNDOJ Initial Eligibility Determination will be based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR NON-GOVERNANCE CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Non-Governance Certified Chapter requesting FRF: Many Farms Date prepared: 10/27/22

Chapter's mailing address: P.O. Box 185 phone/email: (928) 781-3805/07 manyfarms@navajochapters.org
Many Farms, Arizona 86538 website (if any): manyfarms.navajochapters

This Form prepared by: Francine Harrison phone/email: (928) 781-3610
Community Service Coordinator fharrison@nnchapters.org
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Install HVAC Systems to (4) Chapter House Buildings

Chapter President: Katherine O. Arthur phone & email: (928) 256-2669 koarthur3241@yahoo.com

Chapter Vice-President: Aljerino Tsedah phone & email: (928) 679-1092 atsedah@naataanii.org

Chapter Secretary: Jacqueline J. Begaye phone & email: (928) 326-7853 jbegaye@naataanii.org

Chapter Treasurer: Jacqueline J. Begaye phone & email: (928) 326-7853 jbegaye@naataanii.org

Chapter Manager or CSC: Francine Harrison, CSC phone & email: (928) 781-3610 fharrison@nnchapters.org

DCD/Chapter ASD: Edgerton Gens, SPPS phone & email: (928) 674-2251 egens@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): None

10/1/22 document attached

Amount of FRF requested: \$150,000.00 FRF funding period: FY 2023 - December 31, 2024
Indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

The Many Farms Chapters will install HVAC systems to the following buildings: 1) Chapter House meeting room; 2) Chapter Administration Building 3) Boys & Girls Club Building 4) Post Office Building.
The installation of HVAC systems within the Chapter House building(s) will improve the air quality and effectively mitigate the risk of SARS-Cov-2 infections. The Chapter buildings are public facilities and in preventing any outbreaks, it would be in the best interest to install these systems.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

This project will provide to community members with HVAC systems during this critical time of mitigation efforts with COVID-19; due to their ability to control airborne pollutants and reduce the risks associated with the spread of COVID-19.

document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

APPENDIX A

Program(s) or Project(s) by December 31, 2028:

10/27/2022 - Draft Proposal Submittal; 11/7/2022 - Pass Chapter Resolution - Continue completing proposals; December 2022 NN Council Winter Session (Delegates Pass Legislation)
1/01/2023 - Planning, collaborating and scheduling to begin and execute the project; to be completed by 12/31/2024. document attached

(d) Identify who will be responsible for implementing the Program or Project:

Many Farms Chapter Administration & Officials document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

Many Farms Chapter will be responsible for the quotations, expenditures and building of the housing renovation Projects. document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

Expenditure Category:

- 1. Chapter Projects 6.1
- 2. Assistance to Small Business: Rehabilitation of Commercial Properties or Other Improvements - 2.31
- 3. Public Health: Capital Investments or Physical Plan Changes to Public Facilities that respond to the COVID19 Public Health Emergency - 1.4

This project will provide a prevention in a congregate setting of all community members. document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

1. Chapter Resolution (11/7/2022) Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer: *Tendee* Approved by: *Kortie*
signature of Preparer/CONTACT PERSON signature of Chapter President (or Vice-President)

Approved by: *Tendee* Approved by: *Arnlata* 12/09/2022
signature of CSC signature of Chapter ASB

Approved to submit for Review: *Sisa Jamm, NUPRPO*
signature of DCO Director

FY 2023

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

Page 01 of 03
BUDGET FORM 1

PART I. Business Unit No.: NEW Program Title: Mary Farms Chapter Division/Branch: Systems Division of Community Development

Prepared By: Francine Harrison, CSC Phone No.: (928) 781-3810 Email Address: fharrison@navajonations.org

PART II. FUNDING SOURCE(S)	Fiscal Year Item	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	ANC Approved Original Budget	Proposed Budget	Difference or Total
APRA Funding Allocation	10/1/23-4/30/24 12.31.2024	150,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies	Lo		150,000	150,000
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	150,000.00	150,000
TOTAL:				PART IV. POSITIONS AND VEHICLES		(D)		(E)
				Total # of Positions Budgeted:		0	0	
				Total # of Vehicles Budgeted:		0	0	

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: Mrs. Jim Martin Program Manager's Printed Name
Francine Harrison Program Manager's Signature and Date 12/09/2022

APPROVED BY: Dr. Paul Yelkman Division Director / Branch Chief's Printed Name
[Signature] Division Director / Branch Chief's Signature and Date 12-9-22

James Adakai, Deputy Director
Division of Community Development

3-3-23

3/2/2023
Calya Castillo, Division Director
Division of Community Development

FY 2023

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

Page 02 of 03
BUDGET FORM 1

PART I. PROGRAM INFORMATION:

Business Unit No.:

NEW

Program Name/Title:

Many Forms Chapter

HMAC Systems

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

PART III. PROGRAM PERFORMANCE CRITERIA:

1. Goal Statement:

Contract HMAE Systems for Greater Safety: 1a, Chapter 1b, 2, Admin 3, Post Order 4, Boys & Girls Club

Program Performance Measure/Objective:

Improve the air quality in selected urban areas of GSA/9-Cov-2 locations

2. Goal Statement:

Program Performance Measure/Objective:

3. Goal Statement:

Program Performance Measure/Objective:

4. Goal Statement:

Program Performance Measure/Objective:

5. Goal Statement:

Program Performance Measure/Objective:

	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1			1		1		1	

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Mrs. Jim Martin

Program Manager's Printed Name

12/09/2022

Program Manager's Signature and Date

Dr. Pearl Velazquez

Division Director/Chief's Printed Name

12-9-22

Division Director/Chief's Signature and Date

James Adakai, Deputy Director
Division of Community Development

Calder Castillo, Division Director
Division of Community Development

3-3-23

3/2/2023

5-17-23/10/23

FY 2023

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

Page 03 of 03
BUDGET FORM 1

PART I. PROGRAM INFORMATION: Many Farm Chapter HVAC Systems Business Unit No.: NEW

(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
* 4200 - 6230	6230 - HVAC The Many Farms Chapter will contract to install HVAC systems to the following Chapter Building(s) 1.) Chapter House 2.) Chapter Administration 3.) Boys & Girls Club Building 4.) Post Office Building The installation of this equipment will provide to those public facilities a safe environment by improving the air quality and effectively mitigate the risks of infections and reduce any outbreaks of this pandemic.	150,000	150,000
TOTAL		150,000	150,000

* 4200 3/14/23

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

PART I. Business Unit No.: New

Project Title: Many Farms Chapter - Construct HVAC Systems on Chapter House Buildings

Project Description: Install HVAC Systems to (4) Chapter House Buildings to provide a safe and healthier environment for the community members

Check one box:

- Original Budget Budget Revision Budget Reallocation Budget Modification

PART II. Project Information
 Project Type: Construct HVAC Systems
 Planned Start Date: 10/1/2022
 Planned End Date: 12/31/2024
 Project Manager: Francine Harrison, CSC

PART III. List Project Task separately, such as Plan, Design, Construct, Equip or Furnish.

PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.

Expected Completion Date if project exceeds 8 FY Qtrs.
Date: 12/31/2024

	FY 2023				FY 2024				PROJECT TOTAL	
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.		
1. Identify Projects	O	N	D	J	A	M	J	Jul	\$	\$50,000.00
2. Secure Funding	X	X	X						\$	\$50,000.00
3. Planning & Designing				X	X	X	X	X	\$	\$50,000.00
4. Procurement Process					X	X	X	X	\$	\$50,000.00
5. Execute Contract									\$	\$50,000.00
6. Construction									\$	\$50,000.00
7. Inspection- Turn on utilities							X	X	\$	\$50,000.00
8. Close Out								X	\$	\$50,000.00
PART V. Expected Quarterly Expenditures	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$150,000.00

FOR OMB USE ONLY: Resolution No: _____ FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____

THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



PCDA-123032

MEMORANDUM

TO : DCD Department and Program Staff
All concerned

FROM : *[Signature]*
Pearl Yellowman, Executive Director
Division of Community Development

DATE : December 6, 2022

SUBJECT : DELEGATION OF AUTHORITY

In my absence from the office on December 6, 2022 at 2:00pm to December 9, 2022 at 5:00pm, Mr. James Adakakai shall be delegated the authority of the Executive Director for Division of Community Development. This delegation includes handling administrative matters and signatory authority, except those matters he feels requires my attention.

Your assistance and cooperation are appreciated. Thank you.

ACKNOWLEDGED BY:

[Signature]
James Adakakai, Division Deputy Director
Division of Community Development

c.

MANY FARMS CHAPTER GOVERNMENT

P.O. BOX 185
MANY FARMS, ARIZONA 86538
PHONE: (928) 781-3605 FAX: (928) 781-3608
Email: manyfarms@navajochapters.org

Kea Allen Begay Jr., Delegate 24th Navajo Nation Council



Katherine O. Arthur, President
Aljerno Tsedah, Vice President
Jacqueline Begaye, Secretary/Treasurer
Francine Hartson, CSC
Lewanda A. Ben, AMS
Roland Tso, Grazing Representative
Resolution of the
Many Farms Chapter
REQUESTING SUPPORT AND APPROVAL TO ALLOCATE \$150,000.00 FROM THE
NAVAJO NATION FISCAL RECOVERY FUND (NNRRF) FOR THE COST OF
CONSTRUCTION OF (4) FOUR HVAC UNIT DEVELOPMENTS FOR CHAPTER
BUILDINGS

WHEREAS:

1. Pursuant to CMY-23-79, the Many Farms Chapter is a certified Chapter of the Navajo Nation vested with authority and responsibilities to provide and enact on all matters affecting the community; and

2. Pursuant to CAP-34-98, the Navajo Nation Council approved the Navajo Nation Local Governance Act (LGA) that allows Many Farms Chapter to make decisions over local matters; and

3. CDC requires a layered approach within public facilities to reduce exposures to SARS-CoV-2, the virus that causes COVID-19; and

4. The Many Farms Chapter Meeting, Administration, Post Office and the Boys and Girls Club all require new ventilation systems; and

5. The allocation of this funding will provide construction costs for FOUR (4) HVAC Units to the Chapter House, Administration, Boys & Girls Club and Post Office Building for community facilities.

NOW THEREFORE BE IT RESOLVED THAT:

1. Approving the Request to Allocate \$150,000.00 from the Navajo Nation Fiscal Recovery Fund (NNRRF) for the cost of Construction of FOUR (4) HVAC Unit Development for Chapter Buildings.

CERTIFICATION

We, hereby certify that the foregoing resolution was considered by the Many Farms Chapter at a duly called special meeting in Many Farms, Navajo Nation (Arizona) at which a quorum was present and that the same was passed by a vote of 20 in favor, 9 opposed and 6 abstained this day of 1st November 2022.

Motion: Michelle Charley
Second: Arson Dtsiky

Katherine O. Arthur, Chapter President

Aljerno Tsedah, Vice President

Jacqueline J. Begaye, Secretary/Treasurer

Kea A. Begay, Jr., Council Delegate
Roland Tso, Grazing Committee